

September, 2022

Dear Vendor,

You are cordially invited to be a part of The Hummingbird Stitchers Quilt Show and Sale to be held on March 4 & 5, 2023 in Sierra Vista, Arizona. Our show will be at Buena High School, Sierra Vista. The venue provides a unified and open atmosphere for quilt display and shopping. The facilities are located at 5225 Buena School Blvd., Sierra Vista, AZ 85635.

We have very successfully incorporated a vendor's mall in our quilt shows and plan to provide this service again. Our Guild consists of close to 200 members and we have a large attendance from the public at both our quilt show and vendor area. If you were at our last show as a vendor, you can attest to this! We are one of the largest quilt shows in Arizona.

If you are interested in operating a vendor space in our show, please read the enclosed contract information. A vendor space will be approximately 9 feet deep and 10 feet wide for a non-refundable fee of \$150-\$200 depending upon the space chosen. The guild does not provide any hanging racks. We will provide one table per space for which you will need to provide some type of covering. Additional tables can be rented at a cost of \$15 per table. Chairs are available at no cost. Spaces are available by request on a "First Come, first served" basis. The Guild also provides lunch for two people in each booth and some snacks on both days for all vendors at no cost. If you have additional people in your booth, you may purchase additional lunches from the food vendors on site.

Vendors will be in the main lobby of the high school as well as up on the second level of the lobby. **We have heard your thoughts and comments and have a plan to encourage traffic to the upper level of the Vendor Mall!** To encourage people to come up the ramp, we will be giving away 4 quilts, 2 each day, to our show guests. They will get one ticket for this giveaway as they enter the quilt show. They will also be given one ticket for every \$10 that they spend in your booth to encourage purchases with you. The tickets will be given to you by the guild during set-up night. The "Win Me" quilts will be showcased at both ends of the two upper hallways, requiring our guests to walk past all the upper booths to place their tickets in the bucket for the quilt of their choice.

You may unload on Friday night before the show at either the main door of the school or the door to the left of the main door starting at 5:30 PM. This is an hour later than usual, as the school is letting us in one hour later as well. **This is a very busy night so please have enough people in your party to get your booth set up by 9:00 p.m.** We encourage you to check in to your hotel and get dinner before coming to unload. When you are finished unloading, we ask that you move your car and other items... trailers, etc. to the east parking lot of the high school. As in the past, we will have people to assist those that need help unloading.

If you are planning on staying at a local hotel/motel, be sure and ask when making your reservations, if they have any special rates for vendors at the quilt show.

If you have any questions, please contact me at 520-524-7316. I look forward to hearing from you and sincerely hope that you will be a vendor at our 2023 Quilt Show.

Sincerely,

Jeannine Grabowska

